

# City of Marthasville

## MINUTES OF THE CITY OF MARTHASVILLE BOARD OF ALDERMEN September 21, 2016

The September 21, 2016 regular meeting of the Marthasville Board of Alderman was held at Marthasville City Hall and called to order at 7:00 PM with Mayor David Lange, presiding. Mayor Lange led the Pledge of Allegiance. Roll call was taken by City Clerk, Lisa Irwin. Aldermen Dan Grafrath, Mike Kloepfel, Christopher DeVore, Nicholas Lange and Mayor David Lange were present. After roll call Mayor Lange reported a quorum was present.

Also in attendance were City Clerk, Lisa Irwin; City Attorney, Mark Piontek; Police Chief, Gene Jenkins; Public Works Director, Brad Landwehr; Corey Hanneken (116 Rottmann Dr); Butch Broeker (501 E Main St); Craig Glosemeyer (106 Norcoa); Joe Sutterer (513 W South St); Mike Moorefield (201 Depot St); Terri & Tim Flagg (401 Pecan St); John Graham (806 Northridge Dr); Becky Adams (404 E South St); Larry Summers (109 Lakeshore Dr); Jim Hutchinson (105 Lakeshore Dr); Dave Edgington (202 N Fourth St); Don Deeker (316 S Sixth St) and Trei Irwin.

### **APPROVAL OF AGENDA**

Mayor Lange made the recommendation to add MODOT Tap Grant to the agenda under new business. Motioned by Alderman Lange, seconded by Alderman Grafrath, to approve the meeting agenda with the addition of the MODOT Tap Grant. All Aldermen present voted "Aye". Motion passed with a 4-0 vote.

### **APPROVAL OF MINUTES**

Mayor Lange asked for a motion to approve the minutes from the August 17, 2016 Regular Meeting and the August 17, 2016 Public Hearing. Motioned by Alderman Kloepfel, seconded by Alderman Grafrath to approve the August 17<sup>th</sup> Regular Meeting and the August 17<sup>th</sup> Public Hearing minutes. All Aldermen present voted "Aye". Motion passed with a 4-0 vote.

### **PUBLIC COMMENT**

Mike Moorefield had heard rumors that the Police Department was going to have changes made to it. They attended a meeting several meetings ago and asked the Board to address the rumors they heard at that time about the Police Department being abolished and he was assured at that time that the Police Department wasn't going anywhere. That was a big factor on them buying the building on the Depot Street for their business. They wanted to make sure that there would be a Police Department so his wife would be safe when she was down there late at night, baking for the business that they were wanting to start. Mike asked the Mayor to address the rumor. Mayor Lange responded that he had no comment on it. Mike asked the Mayor again that there would be no change to the department. Mayor Lange responded that there would be no changes at this time.

Terri Flagg wanted to say that they are not against anyone developing in the City. They are concerned about the diversion of water during flash flood events. They were told in the past that development on a property that changes or diverts the creek flow could result in the potential cancellation of flood insurance of all residents and businesses in the flood plain area. She asked the Board as representatives of the City of Marthasville to guarantee that their flood insurance won't be cancelled or affected by the development. Mayor Lange asked if she was referring to the Pecan Street Development, to which Terri replied that yes she was. Mayor Lange stated it was on the agenda for later. Terri replied that her question was how was that going to affect their flood insurance. Mayor Lange stated that they submitted their permit and the Board will review the permit later when they come to that agenda item. Terri responded that the way she understood the permit process to apply for the permit first, before any work was to be done. Mayor Lange

responded that he is going to move on and will explain it all when they get to that part of the agenda. He didn't think the Board could guarantee the federal government would not cancel the insurance. Craig Glosemeyer had concerns about water running off of Norcoa when it rains hard. Mayor Lange responded that you and I had talked about that and hoped that issue would be addressed.

## **BOARD OF ALDERMEN COMMENTS**

Alderman Kloeppe - None.

Alderman Grafrath - None

Alderman Lange - None

Alderman DeVore - None

## **MAYORS COMMENTS, REPORTS, APPOINTMENTS**

Mayor Lange stated that he and Alderman DeVore attended the MML conference in St. Louis. The tin has been installed on the park pavilion, the storage bins were finished, the concrete at the City Park was poured today and the contractor has been working on Hedge Grove. Mayor Lange recommended withholding the final payment to Lamke until the contractor finishes the items on the punchlist. He recommends getting the Boards approval to pay the final payment if all of the work is completed before the next meeting.

## **REPORTS OF OTHER OFFICERS:**

### **a. Treasurers Report -**

- i. **Approval of Bills for the Month** - Motioned by Alderman Lange, seconded by Alderman DeVore, to approve and pay all bills for the month and to approve paying Lamke's final amount due when all the work is completed. All Aldermen present voted "Aye". Motion passed with a 4-0 vote.

- b. **City Clerk's Report** - City Clerk, Lisa Irwin presented the Clerk's Report to the Board. Price quote on city street maps of 100 copies minimum of 8.5 x 11 black and white prints at \$1.50 each. These would be available to hand out to citizens who request a map of the City. Also included on the quote was a price of \$375.00 for a 42" x 42" laminated street map for the City to hang on the wall for reference.

## **DEPARTMENT REPORTS**

### **a. City Parks**

- i. **City Parks Board** - Don Deeker state the Bicentennial Committee is working on putting together a calendar of events for each month. They are going to ask the Mayor to do a proclamation in regards to the 200th anniversary. The big celebration will be June 17th and 18th. They plan to have a parade, entertainment and historical presentations. They are working on signs for the city and newspaper articles. The Community Club does not want to have fireworks at the ball park due to the fact that there is 5,000 gallon tanks of gasoline on either side of them.
- ii. **Rusche Park Board** - Don Deeker stated they are satisfied with the work done by Borgmann & Roloff. He wanted to let the Board know that they might have an issue with termites in some of the logs on the building, but they are looking into that.

- b. **Public Works** - Brad Landwehr stated that there was a sewer issue down at the Community Club on Friday, September 16th. The manhole cover at the lift station by the Katy Trail was knocked halfway off of the manhole and water was pouring in from the ditch. He stated that we need to start addressing those issues. Water samples were good this month. He responded to both DNR letters, Lisa emailed copies to the Board. He contacted Robert Janish who agreed to be the backup operator for the City. Motioned by Alderman Grafrath, seconded by Alderman Lange to have Robert Janish be the City's back up licensed operator. All Alderman present voted "Aye". Motion passed with a 4-0 vote. Brad asked about locating the fiber optic line on Norcoa. He asked the Board if they wanted him to get three bids on locating it. Mayor Lange responded that he talked to the owner of the line today and he thought that since the fiber optic is fairly new that it is

probably really, really deep. The owner will determine that and if the conventional line is shallow then they will re-bore it at no charge to the City.

- c. **Police Department** - Police Chief, Eugene Jenkins presented his report. 7 Summons, 4 Warnings, 0 Reports, 3 Arrest, 15 Assist Citizens, 3 Assist other Agencies. He let the Board know that both he and Officer House need to complete this year's fulfillment for range qualify. The next date that the range is open is November 30, 2016. The range class is located at Beaumont Antire Firing Range in St. Louis County. The class is four hours and is at no cost to the City. Alderman Lange stated except for hours and ammunition. Chief Jenkins stated that he would donate his time, but Officer House would be on the clock. Alderman Lange asked if Officer House would donate his time as well. Alderman DeVore asked the City Attorney that if it's a mandatory training do they need to be paid for it. Mark Piontek replied that if it is a mandatory requirement, then yes they need to be paid. Motioned by Alderman Kloepfel, seconded by Alderman Grafrath to allow Gene and E. Ray to attend the range class in St. Louis County. All Alderman present voted "Aye". Motion passed with a 4-0 vote.
- d. **Animal Control** - 4 visits in August; 0 Warnings, 0 Dogs and 0 Cats.

#### UNFINISHED BUSINESS:

- a. **Water Study** - Mayor Lange recommended that the water study engineer qualifications and the engineer qualifications for the wastewater study be reviewed at the same time at a special meeting to interview the firms. Once we pick a firm then we can negotiate the price, according to state law. Alderman Lange and Mayor Lange stated that they needed Cochran's qualifications. City Clerk, Lisa Irwin stated she didn't include Cochran for the wastewater study or BFA for the water study because they both submitted qualifications after the closing date that was listed in the paper. Mayor Lange stated it was not a bid and we could accept them. Alderman Kloepfel asked the City Attorney if we could accept the RFQ's that were submitted after the deadline. Mark Piontek stated that since we were not asking for sealed bids, then we could accept them. Lisa Irwin stated she would get BFA and Cochran's qualifications to the Board after the meeting. A special meeting is scheduled for September 27, 2016 at 7:00 pm to interview the engineer firms. Lisa Irwin will notify the firms about the meeting.
- b. **Wastewater Study** - Special meeting scheduled for September 27, 2016 at 7:00 pm to interview the firms.
- c. **Pecan and South St Improvement/Grant** - Mayor Lange stated that the grant has been suspended at this time. Chad Eggen sent a letter to the district engineer voicing our concerns that we have preliminary engineering completed for this grant. Chad said there is a possibility that they could turn around and fund it in February or May.
- d. **Street Paving** - Mayor Lange stated that streets are being widened and base installed. Paving could start next week or the following week.
- e. **Waterline Extension on Two St** - Mayor Lange stated that the project is ready to start and he will contact Lamke to let them know to go ahead with the project.
- f. **Sewer Line Extension** - Mayor Lange stated he would like to move this to the executive session.
- g. **Camera Inspection of Storm Water Lines** - Boulders were found in the culvert on Fourth Street. Brad will start fixing the culvert there.
- h. **Water Tower Lease** - Mayor Lange stated the lease had been emailed to YHTI but he has not yet heard back from them.

#### NEW BUSINESS:

- a. **Liquor License NO. 055 -Duck's Bar & Grill** - Mayor Lange asked for a motion to approve Liquor License NO. 055 for Duck's Bar & Grill. Motioned by Alderman Lange, seconded by Alderman DeVore to approve Liquor License NO. 055 for Duck's Bar & Grill. All Aldermen present voted "Aye". Motion passed with a 4-0 vote.
- b. **Review S&R Animal Control Contract** - Mayor Lange stated that the S&R Animal Control bid was coming up for renewal in December and the City's Insurance Policy was coming up for renewal in November. He asked the Board if they wanted to go out for bids on these two things. Motioned by

Alderman Lange, seconded by Alderman DeVore to have Lisa run an ad in the paper for bids on animal control and the insurance policy. All Alderman present voted "Aye". Motion passed with a 4-0 vote.

- c. **Insurance Policy** - Motioned by Alderman Lange, seconded by Alderman DeVore to have Lisa run an ad in the paper for bids on animal control and the insurance policy. All Aldermen present voted "Aye". Motion passed with a 4-0 vote.
- d. **Flood Pain Development Permit & Grading Improvements - Patrick Meyer** - Mayor Lange stated that they cleared the trees and they want to do some filling on the property. The Board reviewed the permit and map and decided to approve the permit. Motioned by Alderman Lange, seconded by Alderman DeVore to approve the Flood Plain Development Permit for Patrick Meyer. All Alderman present voted "Aye". Motion passed with a 4-0 vote.
- e. **Sign Permit - Emmaus Home** - Mayor Lange stated that looking at the submitted application you can see that they are using the same sign base that was used when Citizens Bank had their sign on the property. Motioned by Alderman Lange, seconded by Alderman DeVore to approve the sign permit for Emmaus Home. All Alderman present voted "Aye". Motion passed with a 4-0 vote.
- f. **MODOT Tap Grant** - Alderman Lange has been working on this grant for sidewalks in Marthasville. Mayor Lange recommended having BFA do the preliminary engineering, and submission of the grant application for \$750.00. Motioned by Alderman Lange, seconded by Alderman Grafrath to have BFA do preliminary engineering and submission of the grant application for \$750.00. All Alderman present voted "Aye". Motion passed with a 4-0 vote.

#### EXECUTIVE SESSION

Motioned by Alderman Lange, seconded by Alderman DeVore, to adjourn the Regular Meeting and enter into Executive Session. By roll call vote, Alderman Kloepffel "Aye", Alderman Grafrath "Aye", Alderman Lange "Aye", Alderman DeVore "Aye". Motion passed with a 4-0 vote. Meeting adjourned at 7:59 pm and will enter into Executive Session after a five minute recess.

The regular session reconvened at 8:50 pm.

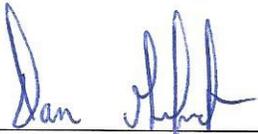
#### VOTE TO ADJOURN

City Clerk, Lisa Irwin was excused from the executive session at 8:00 pm. The following vote was taken by Alderman Lange. Motioned by Alderman Lange, seconded by Alderman Grafrath, to adjourn the meeting. All Aldermen present voted "Aye". Motion passed with a 4-0 vote. Meeting adjourned at 8:50 pm.

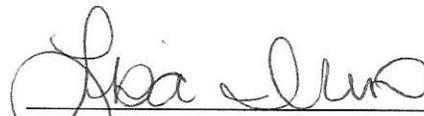
I hereby certify that these are the original minutes of the regular meeting of the Board of Aldermen held on Wednesday, September 21, 2016.

Lisa Irwin, City Clerk

Date Minutes Approved: 10-19-16



Dan Grafrath, Board President



Attest: Lisa Irwin, City Clerk

(seal)