

City of Marthasville

MINUTES OF THE CITY OF MARTHASVILLE BOARD OF ALDERMEN June 15, 2016

The June 15, 2016 regular meeting of the Marthasville Board of Alderman was held at Marthasville City Hall and called to order at 7:01 PM with Mayor David Lange, presiding. Mayor Lange led the Pledge of Allegiance. Roll call was taken by City Clerk, Lisa Irwin. Aldermen Dan Grafrath, Mike Kloepfel, Christopher DeVore, Nicholas Lange and Mayor David Lange were present. After roll call Mayor Lange reported a quorum was present.

Also in attendance were City Clerk, Lisa Irwin; City Attorney, Mark Piontek; Police Chief, Gene Jenkins; Public Works Director, Brad Landwehr; Jimmy Potts, Missouriian Publishing; Grover Hilgedick (908 Tanglewood Dr); Tom Haberberger (811 Northridge Dr); Dana Lange (103 Rottmann); Becky Adams (404 E South St); Charles Heggemann (818 Tiffany Ct); Gene Ahmann, Rusche Park Board; John Graham (806 Northridge Dr) and Craig Glosemeyer (106 Norcoa Dr)

APPROVAL OF AGENDA

Motioned by Alderman Lange, seconded by Alderman Grafrath, to approve the meeting agenda. All Aldermen present voted "Aye". Motion passed with a 4-0 vote.

APPROVAL OF MINUTES

Mayor Lange asked for a motion to approve the minutes from the May 18, 2016 Regular Meeting, the June 1, 2016 Budget Meeting and the June 10, 2016 Special Meeting. Motioned by Alderman Lange, seconded by Alderman DeVore to approve the May 18th Regular Meeting, the June 1st Budget Meeting and the June 10th Special Meeting minutes. All Aldermen present voted "Aye". Motion passed with a 4-0 vote.

PUBLIC COMMENT

Charlie Heggemann (818 Tiffany Ct) asked if the City could have his neighbors clean the grass clippings off of the street/gutter that has been there for two months. He also stated that there is a bump in the road and was wondering if that can be smoothed out. Mayor Lange responded that Tiffany Court was one of the roads that may be done this fall.

BOARD OF ALDERMEN COMMENTS

Alderman Kloepfel – None.

Alderman Grafrath – Asked about the altitude valve for the well. Mayor Lange stated that will be discussed under Brad's report. Dan stated that they need to create a punch list for the Hiawatha Project. He would also like to put pricing for running a camera in the storm lines in Boone Estates on the agenda for next month.

Alderman Lange – Looked into what grants were available for improving the sidewalks in the City. He met with the MODOT official, Chad Eggen from Boonslick and Mayor Lange Tuesday, June 14, 2016. There were some programs available that the City might be able to apply for. One would be 80% paid for by the State and 20% paid for by the City. Sidewalks from the east of town to the grade school and Rusche Park to the Fire House. Possibly a sidewalk going down to the ball park and maybe a sidewalk going from the City Park to the end of Pecan going towards the grocery stores.

Alderman DeVore - None

MAYORS COMMENTS, REPORTS, APPOINTMENTS

Mayor Lange stated the City has been lifted from the recent boil order from DNR. He would like to thank the businesses and citizens for their patience during the boil order. Colette Sullivan has resigned from the City Park Board. Mayor Lange thanked her for her time served. Lange stated that the Hiawatha project is 90% complete and open to the traffic. There are still a couple of drains to install, some back filling and seeding that need to be completed. Alderman DeVore and Mayor Lange attended the MML Elected Officials Training. He encouraged all officials to attend trainings in the future.

REPORTS OF OTHER OFFICERS:

a. Treasurers Report -

- i. **Approval of Bills for the Month** - Motioned by Alderman Lange, seconded by Alderman Kloeppel, to approve and pay all bills for the month. All Aldermen present voted "Aye". Motion passed with a 4-0 vote.

- b. **City Clerk's Report** – City Clerk, Lisa Irwin presented the Clerk’s Report to the Board. A date for street sweeping needs to be set. Lisa contacted Contractors & Municipal Sweeping Services and they had the following dates available: Tuesday, June 28th with a rain date of Wednesday June 29th or Tuesday July 12th with a rain date of Wednesday, July 13th. Motioned by Alderman Lange, seconded by Alderman DeVore to set the date of street sweeping to July 12th with a rain date of July 13th. All Alderman present voted “Aye”. Motion passed with a 4-0 vote.

DEPARTMENT REPORTS

a. City Parks

- i. **City Parks Board** – Mayor Lange stated the Park Board would like to pour a concrete pad of 47’ x 18’ to finish the concrete pad at the large pavilion and then pour a 42’ x 5’ sidewalk from the pad to the restrooms. S&R Custom Concrete was the low bid on the unit price bid. It would cost approximately \$6,000.00. Motioned by Alderman Lange, seconded by Alderman DeVore to have S&R Custom Concrete pour a 47’ x 18’ pad and a 42’ x 5’ sidewalk at the City Park. All Alderman present voted “Aye”. Motion passed with a 4-0 vote.

- ii. **Rusche Park Board** – Gene Ahmann gave an update on the roof at the museum. The roof was replaced in July and was supposed to have a 50 year warranty. The cedar shakes are starting to cup already. He took pictures and sent them to the installer, who in turn, contacted the supplier. The supplier stated they were installed incorrectly. The installer will replace the cedar shakes at no cost. Gene also gave an update on the electrical work completed by Gratza Electric. There wasn't electric at the museum and he noticed that a limb or something had fractured the weather head and allowing rain water to enter the meter and flip the breaker. Gratza replaced the breaker in the box and put a switch on the bottom. Gene then presented two bids for replacing spindles, decking and posts at the museum. Borgmann & Roloff - \$5,168.00. Brueggenjohann Construction - \$5,686.00. The Rusche Park Board voted to go with the Borgmann & Roloff bid and is seeking the City’s approval to go ahead with their contract. Motioned by Alderman Lange, seconded by Alderman Grafrath to approve the Rusche Park Board recommendation of going with Borgmann & Roloff Construction bid of \$5,168.00. All Alderman present voted “Aye”. Motion passed with a 4-0 vote.

- b. **Public Works** - Brad Landwehr stated he is getting a quote from Gratza Electric to remove the meter off of the old fire shed and add lights to the storage bins. Brad said that DNR would like to have the water tower by City Hall inspected. The towers were due to be inspected next year and he thought maybe we could up the inspection to the fall of this year. The inspection was part of DNR releasing the City from the boil order. On May 24, 2016 Frank Fick, with the DNR, inspected our drinking system. Frank will be sending a report that has items that the City will need to address. One of those items would be the City needs to have a Lead Ordinance. Mayor Lange stated he thought the City had that ordinance already. Brad will continue to look for it. Brad informed the Board that he purchased the chop saw from Hillermann’s. Brad asked Mayor Lange if he was able to get the pricing on the altitude valve. Mayor Lange informed the Board that a repair kit would be \$190 while a whole new valve would cost \$1,800.00. Mayor Lange asked Brad if he could repair it and Brad thought he should be able to. Motioned by Alderman Lange, seconded by Alderman Grafrath to have Brad purchase the altitude repair kits to try to fix the altitude valve and if that doesn’t work, then he can purchase a new altitude control valve. All Alderman present voted “Aye”. Motion passed with a 4-0 vote. Mayor Lange asked for an update on the lift station pump that he pulled. Brad called them and they have not yet called him back. The backup pump is shot and he will bring a price to the Board on a new one. Brad let the Board know that Friday he will be repairing a leak at the meter setter at Mark Wall’s house. Chief Jenkins will help direct traffic. Brad asked the Board if they wanted to have him bring in dirt to fill along the new sidewalk at the City Park. The Board decided to wait until after the September concert to bring in dirt. Mayor Lange asked for Brad to have John’s Tree Service remove any trees needed for the street widening projects. Mayor Lange stated the City could use his unit price bidding of \$100 per hour for tree removal. The City needs to remove a tree at the ambulance

shed, one at the City Park, one or two where Hillcrest cuts through on Lakeshore, and one behind City Hall. Motioned by Alderman Lange, seconded by Alderman Grafrath to hire John's Tree Service as needed to remove trees. All Alderman present voted "Aye". Motion passed with a 4-0 vote. Alderman Devore stated that he will search for sample ordinances for use of public grounds for antennas. He should have information for the next meeting. Alderman Lange asked if Brad could put a cinder block down at the water fountain in the park so little kids could step on that instead of possibly busting their chins trying to get a drink. He also asked Brad to get a load of pea gravel to fill in the low areas around the water fountain. Alderman Lange would like to see the old sandbox removed at the City Park. Mayor Lange suggested that the City know where its property markers are at before starting on the street widening projects that the City is planning to do. He suggested the City use BFA at their rate of \$50 per hour to find the City's corners on those streets. Motioned by Alderman Lange, seconded by Alderman DeVore to hire BFA to do surveying on Lakeshore, Norcoa, Hillcrest and to locate the property corners on Pecan. All Alderman present voted "Aye". Motion passed with a 4-0 vote.

- c. **Police Department** - Police Chief, Eugene Jenkins presented his report. 5 Summons, 19 Warnings, 1 Reports, 1 Arrest, 24 Assist Citizens, 15 Assist other Agencies.
- d. **Animal Control** - 4 visits in May; 0 Warnings, 0 Dog and 0 Cats.

UNFINISHED BUSINESS:

- a. **Social Media Policy** – City Attorney, Mark Piontek provided the Board with a draft of the Social Media Policy that he prepared. He asked that the Board review it and let him know about any correction or changes and he will have it ready for the next meeting.
- b. **Water Study** – Mayor Lange has not had a chance to get pricing. He suggests that the City leave it up to Lamke if they want to bore it or open trench it, utilizing their unit price bids. The project has already been engineered in 1997 and again in 2012. Mayor Lange would like to start on the Alternate 4B, that was recommended in 2012 from Cochran Engineering, to get from Main Street to the Hat Factory Tower with a 8" or 10" water line. No permits will be needed by DNR. Brad will get three bids on materials for the project and the City will use the Unit Price Bid from Lamke for use of equipment to connect an 8" water line on the south side of Main St to the north side of the Hat Factory. We will leave the 4" alone at this time. Motioned by Alderman Lange, seconded by Alderman DeVore to hire Lamke Trenching & Excavating install the Alternate 4B from Cochran's Water Study and for Brad to procure all materials required at the lowest price. All Alderman present voted "Aye". Motion passed with a 4-0 vote.
- c. **Unit Bid Pricing** – NB.West gave a price of \$73 per ton and \$2.75 per 7' wide milling. Borgmann & Roloff gave a price of \$25 per hour for general carpentry. Motioned by Alderman DeVore, seconded by Alderman Grafrath to accept NB. West and Borgmann & Roloff's bids. All Alderman present voted "Aye". Motion passed with a 4-0 vote.
- d. **Bill No. 379 – AN ORDINANCE AMENDING THE CODE OF THE CITY OF MARTHASVILLE, MISSOURI BY ADDING THERETO A NEW SECTION 510 REGARDING REGULATIONS OF MOBILE HOMES AND MOBILE HOME PARKS.** Mayor Lange asked for a motion to perform the 1st and 2nd reading of Bill No. 379. Motioned by Alderman Grafrath, seconded by Alderman Kloeppe to have the 1st and 2nd reading of Bill No. 379. By roll call vote, Alderman Kloeppe "Aye", Alderman Grafrath Aye", Alderman Lange "Aye", Alderman DeVore "Aye". Motion passed with a 4-0 vote. Mayor Lange performed the 1st and 2nd reading of Bill No. 379. Mayor Lange asked for a motion to approve Bill No. 379 to Ordinance No. 379. Motioned by Alderman Lange, seconded by Alderman Grafrath to approve Bill No. 379. By roll call vote, Alderman Kloeppe "Aye", Alderman Grafrath Aye", Alderman Lange "Aye", Alderman DeVore "Aye". Motion passed with a 4-0 vote

NEW BUSINESS:

- a. **Liquor License** – No. 052-Cori's Twin Gables; No. 053-Infield Sports Bar & Grill; No. 054-S&R Convenience. Motioned by Alderman Lange, seconded by Alderman DeVore to approve Liquor License No. 052, No. 053 and No. 054. All Alderman present voted "Aye". Motion passed with a 4-0 vote.
- b. **Resolution to Appropriate Funds from the General Fund & the Capital Improvement Fund to Pay for Improvements to Hiawatha St.-** Mayor Lange read the resolution and asked for a motion to approve the resolution. Motioned by Alderman DeVore, seconded by Alderman Lange to appropriate \$100,000 from the general fund and \$30,000 from the capital improvement fund to pay for the Hiawatha St improvements. All Alderman present voted "Aye". Motion passed with a 4-0 vote.

- c. **Bill No. 377 – AN ORDINANCE ADOPTING AMENDMENTS TO THE BUDGET FOR THE 2015-2016 FISCAL YEAR OF THE CITY OF MARTHASVILLE, MISSOURI** – Mayor Lange asked for a motion to perform the 1st and 2nd reading of Bill No. 377. Motioned by Alderman Lange, seconded by Alderman Devore to have the 1st and 2nd reading of Bill No. 377. By roll call vote, Alderman Kloeppel “Aye”, Alderman Grafrath Aye”, Alderman Lange “Aye”, Alderman DeVore “Aye”. Motion passed with a 4-0 vote. Mayor Lange performed the 1st and 2nd reading of Bill No. 377. Mayor Lange asked for a motion to approve Bill No. 377 to Ordinance No. 377. Motioned by Alderman Lange, seconded by Alderman Grafrath to approve Bill No. 377. By roll call vote, Alderman Kloeppel “Aye”, Alderman Grafrath Aye”, Alderman Lange “Aye”, Alderman DeVore “Aye”. Motion passed with a 4-0 vote
- d. **Bill No. 378 – AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF MARTHASVILLE, MISSOURI FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017** - Mayor Lange asked for a motion to perform the 1st and 2nd reading of Bill No. 378. Motioned by Alderman Lange, seconded by Alderman Devore to have the 1st and 2nd reading of Bill No. 378. By roll call vote, Alderman Kloeppel “Aye”, Alderman Grafrath Aye”, Alderman Lange “Aye”, Alderman DeVore “Aye”. Motion passed with a 4-0 vote. The reading of Bill No.378 was not performed. Mayor Lange asked for a motion to approve Bill No. 378 to Ordinance No. 378. Motioned by Alderman Grafrath, seconded by Alderman Kloeppel to approve Bill No. 378. By roll call vote, Alderman Kloeppel “Aye”, Alderman Grafrath Aye”, Alderman Lange “Aye”, Alderman DeVore “Aye”. Motion passed with a 4-0 vote

EXECUTIVE SESSION

Motioned by Alderman Devore, seconded by Alderman Lange, to adjourn the Regular Meeting and enter into Executive Session. By roll call vote, Alderman Kloeppel "Aye", Alderman Grafrath "Aye", Alderman Lange "Aye", Alderman DeVore "Aye". Motion passed with a 4-0 vote. Meeting adjourned at 8:23 pm and will enter into Executive Session after a five minute recess.

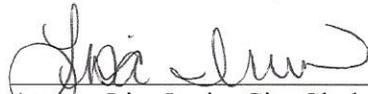
VOTE TO ADJOURN

Motioned by Alderman Lange, seconded by Alderman DeVore, to adjourn the meeting. All Aldermen present voted "Aye". Motion passed with a 4-0 vote. Meeting adjourned at 10:13 pm.

I hereby certify that these are the original minutes of the regular meeting of the Board of Aldermen held on Wednesday, June 15, 2016.

Lisa Irwin, City Clerk

Date Minutes Approved: July 20, 2016

Dan Grafrath, Board President

Attest: Lisa Irwin, City Clerk

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