

City of Marthasville

MINUTES OF THE CITY OF MARTHASVILLE BOARD OF ALDERMEN November 23, 2015

The November 23, 2015 regular meeting of the Marthasville Board of Alderman was held at Marthasville City Hall and called to order at 7:00 PM with Mayor David Lange, presiding. Roll call was taken by City Clerk, Carla Heggemann. Aldermen Dan Grafrath, Mike Kloeppel, Pam Jensen, Nick Lange and Mayor David Lange were present. After roll call Mayor Lange reported a quorum was present.

Also in attendance were City Clerk, Carla Heggemann; Police Chief, Jenkins; Deputy Clerk, Lisa Irwin; Dennis Kopp; Brad Landwehr; Tim Flagg, ESA, Inc.; Becky Adams (404 E South St); Tom Haberberger (811 Northridge Dr); Martha Smith (303 E. South St); Lulu Hasenjaeger (33 Kountry Ln); Earlene Taylor (8 Kountry Ln); Grover Hilgedick (908 Tanglewood Dr); John Graham (806 Northridge Dr); Butch Broeker (501 E Main St); Corey Hanneken (116 Rottmann Dr); Charles Heggemann (818 Tiffany Ct); Dane Lange (103 Rottmann Dr); Brenda Daniels (103 Shawn Patrick Dr); Addam Ayala; Brett Wessel; Tracey Landwehr and Marissa Landwehr.

APPROVAL OF AGENDA

Mayor Lange asked for a motion to approve the agenda. Motioned by Alderman Grafrath, seconded by Alderwoman Jensen, to approve the meeting agenda. All Aldermen present voted "Aye". Motion passed with a 4-0 vote. Agenda was approved.

APPROVAL OF MINUTES

Motioned by Alderwoman Jensen, seconded by Alderman Grafrath to approve minutes from the October 21, 2015 Regular Meeting and Executive Session. All Aldermen present voted "Aye". Motion passed with a 4-0 vote. Minutes were approved.

PUBLIC COMMENT

None at this time.

BOARD OF ALDERMEN COMMENTS

Alderwoman Jensen stated that she received a citizen complaint about barking dogs downtown and she has noticed that there are some trees in Charrette Park that need removed.

Alderman Kloeppel stated that he received a phone call from resident about a fall big trash pickup day. We currently only have a spring big trash pickup day in the City.

MAYORS COMMENTS, REPORTS, APPOINTMENTS

Mayor Lange listed what he has accomplished in the past month, stating that he has attended the East Central Solid Waste meeting at Boonslick Regional in Warrenton. Mayor Lange stated that Kathy Ogle has resigned from the City Parks Board and he is currently looking for her replacement, he thanked Ameren for installing street lights and stated that old surveys for the parks have been located and is hoping City Staff can resurvey with BFA, Inc. helping if needed.

REPORTS OF OTHER OFFICERS:

a. Treasurers Report -

- i. **Approval of Bills for the Month** - Motioned by Alderwoman Jensen, seconded by Alderman Grafrath, to approve and pay bills for the month. All Aldermen present voted "Aye". Motion passed with a 4-0 vote. Payment of bills were approved.

b. City Clerks Report -

DEPARTMENT REPORTS

- a. **City Park Board** - A meeting was held on November 9, 2015. Mayor Lange reported that the Olde Fashion Christmas will be held on November 28th at the City Park and the Parks Board is waiting on an official design for the mural at park to approve.
 - i. **Rusche Park Committee** - No one present. Mayor Lange stated that Johns Tree Service have cleaned up the trees from the park.

- b. **Streets and Maintenance** - Dennis Kopp stated that he is working on snow equipment preparing for winter. Brad Landwehr reported that he has been measuring curb stops, finding manholes and mapping each. Water meters are getting replaced but he has found it hard to find houses. Brad suggested that the Aldermen pass an ordinance requiring a uniform system of numbering houses in the City which would require each house or building to place numbers on the outside of each building so that the number can plainly be seen from the street. Brad would also like to rent or purchase a Mini Excavator to dig/repair manholes, ditches, ect. as some manholes are leaking and need repair. To purchase a Mini Excavator the cost would be around \$3,000 and to rent would be approximately \$2,000 per month. A used Skid Steer would cost approximately \$26,500 to purchase. Brad informed the Aldermen that the City could possibly obtain a bucket truck from Ameren, two are available at this time but the City would have to get on that list and we would be called when one comes available to us. Street signs need replaced in a few places. Brad would also like to purchase a one inch trash pump to pump water out of manholes or water meter pits which cost around \$400. Motioned by Alderman Lange, seconded by Alderman Grafrath to approve renting a Mini Excavator for one month not to exceed \$3,000 per month. All Aldermen present voted "Aye". Motion passed with a 4-0 vote. Motion approved. Motioned by Alderwoman Jensen, seconded by Alderman Lange to approve purchasing one inch trash pump not to exceed \$500. All Aldermen present voted "Aye". Motion passed with a 4-0 vote. Motion approved.
- c. **Water and Sewer** - Brad Landwehr stated that he has fixed over thirty sewer caps throughout the City. Tim Flagg reported that the City had one bad water sample so the water was chlorinated and system flushed. All sample since have been good. Alderman Lange suggested that Tim Flagg send a copy of the bad sample letters to City Hall so the Aldermen can be notified of the issue. Tim Flagg reported that a new pump needs to be purchased for the Sycamore Pump station as one has broken down. A new pump would cost between \$3,200 and \$3,400. Alderman Lange suggested that Tim Flagg present more information on this pump for the Aldermen to look over before approval.
- d. **Police Department** - Police Chief, Eugene Jenkins presented his report. 20 Summons, 6 Warnings, 4 Reports, 2 Arrest, 7 Assist other Agencies, 15 Assist Citizens, 0 Derelict Vehicles, 0 Deaths, 0 Accidents. Halloween went great, great response from adults. Only one report of a vehicle that was going too fast.
- e. **Animal Control** - 5 visits in October; 2 Warnings, 0 Dogs and 0 Cats.

UNFINISHED BUSINESS:

- a. **City Park Mural** - (postponed from October 21, 2015) Mayor Lange stated that the City Parks Board is waiting on a final design from the artist to approve.
- b. **Bridge Grant/Preliminary Engineering** - (continued from October 21, 2015) Mayor Lange stated that he met with BFA, Inc. and after assessment of the three bridges and one culvert downtown, the W. South Street Culvert is the most critical structure to be replaced. BFA, Inc. prepared a Preliminary Engineering Proposal for the Aldermen to look over for the W. South Street Culvert in the amount of \$3,000. The scope of work would include a bridge observation report and preliminary engineering to remove and replace the bridge. Services include providing a Structural Observation Report, Conceptual Bridge Exhibits and on Option of Probable Cost. This preliminary engineering proposal will be utilized in a future grant application for the W. South Street Culvert. The same scope of work can be completed for the other three bridges at the same fee per bridge, but are not included in this fee, and must be made in writing. Motioned by Alderman Lange, seconded by Alderman Kloeppe to approve the BFA, Inc. proposal on South Street for \$3,000 to submit with grant application. All Aldermen present voted "Aye". Motion passed with a 4-0 vote. Motion approved.

NEW BUSINESS:

- a. **Fall Big Trash Pick Up** - Alderman Kloeppe had a resident contact him wanting a fall big trash pickup as well as the spring pickup. The City has never had two big trash pickup days. Grace Hauling has charged the City \$47.93/ton for the spring pickup the last four years. Mayor Lange would like to rebid the trash collection contract next year because he believes that the clean up should be included in the yearly contract. Grace Hauling is to be contacted to see if they will run a big trash pickup for free. Postponed until next year.

- b. **Tree Trimming** - Mayor Lange asked John's Tree Service to submit a bid for tree trimming/tree removal. The quote from John's Tree Service was submitted on October 23, 2015 for Bucket Truck Services to trim limbs at \$100 per hour with a four hour minimum. Dennis Kopp stated that we should wait on this due to possible winter weather conditions.
- c. **City Hall Phone System** - Carla Heggemann reported that she met with Fred Becker with YHTI about a phone system for City Hall. YHTI has offered to supply an internet based phone system for an estimated \$45 per month at the most, it potentially would cost nothing. Currently the City pays CenturyLink an average of \$236 per month in phone service fees. The cost savings to the City would be \$2,292+/- annually. Alderman Lange wanted to talk to Fred Becker to get more details on this system and questioned if YHTI pays for the use of the Cities water tower for their internet hub. YHTI does not pay for the use of the water tower, in exchange they give the City the highest available internet service for free. Postponed until a further date.

EXECUTIVE SESSION - PERSONNEL

With no motion or second but by roll call vote, Alderman Lange "Aye", Alderman Grafrath "Aye", Alderwoman Jensen "Aye", Alderman Kloepfel "Aye". All Aldermen present voted "Aye". With a 4-0 vote, Meeting adjourned and entered into Executive Session at 8:00 PM.

Motioned by Alderwoman Jensen, seconded by Alderman Kloepfel, to adjourn the Executive Session and enter into Regular Meeting. By roll call vote, Alderman Lange "Aye", Alderman Grafrath "Aye", Alderwoman Jensen "Aye", Alderman Kloepfel "Aye". All Aldermen present voted "Aye". Motion passed with a 4-0 vote. Meeting adjourned and entered into regular meeting at 8:45 PM.

VOTE TO ADJOURN

Motioned by Alderwoman Jensen, seconded by Alderman Kloepfel, to adjourn the meeting. All Aldermen present voted "Aye". Motion passed with a 4-0 vote. Meeting adjourned at 8:46 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Aldermen held on Monday, November 23, 2015.

Carla Heggemann, City Clerk

Date Accepted 12-16-15

Mike Kloepfel, Board President


Attest: Carla Heggemann, City Clerk

(seal)

